SOUTHERN ILLINOIS DISTRICT
ARTICLES OF INCORPORATION AND BYLAWS
Adopted by Convention February 2025

Article I Name, Registered Office, and Agent

a. This corporation was originally incorporated as "The Southern Illinois District of the German Evangelical Lutheran Synod of Missouri, Ohio and Other States" on January 17, 1917. This name of this corporation was renamed to "The Southern Illinois District of the Evangelical Lutheran Synod of Missouri, Ohio and other States" on June 26, 1938 and was further renamed to "The Lutheran Church - Missouri Synod, Southern Illinois District" on November 18, 1948.

b. The registered agent of the corporation is Rev. Heath Curtis, the District President, 2408 Lebanon Avenue, Belleville, Illinois 62221-2597.

Article II Purposes

a. The purpose of this corporation shall be a religious not-for-profit corporation.

b. To unify in a corporate body the congregations, pastors, and commissioned ministers who are members of The Lutheran Church--Missouri Synod situated or residing within the geographical bounds of the Southern Illinois District, and

c. To carry out with the resources of the Southern Illinois District the objectives of The Lutheran Church--Missouri Synod, as stated in the Articles of Incorporation, Constitution, and Bylaws of said Synod.

d. This corporation is not a condominium association under the Condominium Property Act, a Cooperative Housing Corporation as defined in Section 216 of the Internal Revenue Code of 1954, or a Homeowner's Association which administers a common-interest community as defined in subsection (c) of Section 9-102 of the code of Civil Procedure.

Article III Membership and Directors

a. The membership of this corporation is the congregations, and the ordained and commissioned ministers of religion of The Lutheran Church—Missouri Synod situated within the geographical bounds of the Southern Illinois District. The power of this corporation shall be lodged with the accredited pastoral and lay delegates of those same congregations of The Lutheran Church--Missouri Synod which are situated within the geographical bounds of the Southern Illinois District.

b. The Board of Directors of the corporation shall be comprised of the President, the Vice Presidents, the Secretary, and the Treasurer of this corporation, and such additional directors shall be elected from time to time in accordance with the Bylaws of this corporation.

Article IV Meetings

This corporation shall have general meetings in the years prescribed by the HANDBOOK of Synod. Special meetings may be called in such manner as may be provided by the Constitution and Bylaws of The Lutheran Church--Missouri Synod.

Article V Officers

a. The officers of this corporation shall consist of a President, Vice Presidents as specified by the bylaws of this corporation, a Secretary, and a Treasurer.

b. The officers and members of the Board of Directors shall be elected at the general meetings of the corporation for such terms as shall be specified by the Bylaws of this corporation and shall serve until their successors are duly elected and have qualified.

Article VI Property
This corporation shall have power to acquire by gift, grants, demise, devise, bequest, purchase, or otherwise, property of every kind and description, real, personal, or mixed; to hold and use such property and deal with, or dispose of, any or all such property by sale, exchange, or gift, when necessary or expedient to carry out the objectives and purposes of the corporation; provided that all such property shall be acquired, dealt with, or disposed of in a manner not in conflict with the laws of the State of Illinois or the laws of any State in which said property is located.

Article VII Constitution and Bylaws
a. The Constitution of The Lutheran Church—Missouri Synod is also the Constitution of this corporation.
b. The Bylaws of The Lutheran Church—Missouri Synod shall primarily be the Bylaws of this corporation. This corporation may adopt additional bylaws that are not in conflict with the Constitution, Bylaws, and resolutions of the Synod.
c. All provisions of these Articles of Incorporation and associated Bylaws are subject to the provisions of the Constitution, the Bylaws, and the resolutions of The Lutheran Church—Missouri Synod in convention.

Article VIII Dissolution
a. In the event this corporation is dissolved or its existence otherwise terminates or is terminated, all of its assets, minus its liabilities, shall be transferred to The Lutheran Church—Missouri Synod.
b. If, however, on the date of such proposed dissolution, The Lutheran Church—Missouri Synod, a Missouri Corporation, or its successor, is no longer in existence, the assets of the corporation may be distributed to any other Section 501(c)(3) organization as designated by the Board of Directors.

Article IX Amendments
Amendments to these Articles of Incorporation may be made at any time at a regularly called meeting of this corporation by a majority of the voting delegates present at such meeting, provided such amendments are not inconsistent with the Constitution or the laws of the United States or the State of Illinois or the Constitution or Bylaws of The Lutheran Church--Missouri Synod, and with prior approval of the Commission on Constitutional Matters of said Synod.

These restated Articles were adopted at a meeting of members entitled to vote on February 4, 2022 by the affirmative vote of the members having not less than the minimum number of votes necessary to adopt such amendment, as provided by 805 ILCS 105/110.20, the Articles of Incorporation, or the Bylaws.

Purpose Statement for the SID

The Southern Illinois District is the Synod itself performing the functions of the Synod in a specific locality. The following statements delineate the objectives of Synod which especially apply to the purpose of the SID.

The District, under Scripture and the Lutheran Confessions, shall

1. Conserve and promote the unity of the true faith (Eph. 4:3-6; 1 Cor. 1:10) and provide a united defense against schism, sectarianism (Rom. 16:17), and heresy;

2. Provide evangelical supervision, counsel, and care for pastors, teachers, and other professional church workers of the Synod in the performance of their official duties;

3. Provide support and protection for congregations, pastors, teachers, and other church workers in maintaining the proper balance between the rights and authority of the office of the ministry and the rights and authority of the congregation.

4. Function *on behalf* of its member congregations as it proclaims the message of salvation in Jesus Christ in those endeavors which can be accomplished more effectively in partnership with other member congregations of the District.

5. Function *in support of* its member congregations by providing assistance as congregations conduct their ministries locally, as well as their ministries at large.

6. Provide opportunities through which congregations and their members may express their Christian concern, love and compassion in meeting human needs;

7. Provide pastors, teachers, and other professional church workers with opportunity for their continuing growth;

THE BYLAWS OF THE SOUTHERN ILLINOIS DISTRICT, LCMS
Adopted by Convention February 1997
Amended February 2000
Amended February 2003
Amended February 2006
Amended February 2009
Amended February 2012
Amended February 2015
Amended February 2018
Amended February 2022
Amended February 2025

I. DISTRICT ORGANIZATION

A. MEMBERSHIP

1.01 Eligibility

The membership of the District consists of all those members of The Lutheran Church--Missouri Synod (congregations, ordained and commissioned ministers) who have been received into the District at the time of joining the Synod, who have been transferred from another District, or who have been assigned to the District by the Synod. Termination of membership in the Synod terminates membership in the District.

1.03 Admission to Synodical / District Membership of Congregations and Professional Church Workers

The Bylaws of the Synodical Handbook pertaining to admission to Synodical / District membership of congregations and professional church workers are those followed by the District.

1.05 Duties of Individual Members

All individual members of the Synod shall attend the District conventions. Those not casting the vote of a congregation shall attend the district convention as advisory delegates, and are entitled to voice at the convention and are eligible to serve on a floor committee with voice and vote. Those individual members not eligible to serve as a voting delegate to a Synod convention shall participate in the election of advisory delegates to Synod conventions.

1.07 Relation of the District to its Members

a. The Constitution, Bylaws, and all other rules and regulations of the Synod and District apply to all congregational and individual members of the District. The District expects congregations that have not been received into membership, but are served by the Synod and District, and whose ministers of religion, ordained and commissioned, hold membership in the Synod and District, to honor its rules and regulations.

b. The District expects every member congregation to respect its resolutions and to consider them of binding force if they are in accordance with the Word of God and if they appear applicable as far as the condition of the congregation is concerned. The District, being an advisory body, recognizes the right of the congregation to be the judge of the applicability of the resolution to its local condition. However, in exercising such judgment, a congregation must not act arbitrarily, but in accordance with the principles of Christian love and charity.

c. While retaining the right of brotherly dissent, members of the District are expected as part of the life together within the synodical fellowship to honor and to uphold the resolutions of the Synod and District. If such resolutions are of a doctrinal nature, dissent is to be expressed first within the fellowship of peers, then brought to the attention of the Commission on Theology and Church Relations before finding expression as an overture to the convention calling for revision or recision. While the conscience of the dissenter shall be respected, the consciences of others, as well as the collective will of the District, shall also be respected.

d. Membership of a congregation in the District gives the District no equity in the property of the congregation.

e. Ordained and commissioned minister members of the Synod serving this District or congregations of this District shall hold their Synodical membership in this District.

1.09 Constitutions of Congregations

a. A congregation which applies for membership in the Synod and District shall submit its constitution and bylaws to the District President, who shall refer it to the District Commission on Congregational Constitutions and Bylaws. This Commission shall examine the constitution and bylaws to ascertain that they are in harmony with Holy Scripture, the Confessions, and the teachings and practices of the Synod in order that any necessary changes may be made by the congregation before the application is acted upon. An application for membership by a congregation shall not be acted on by the District Board of Directors until the congregation has made such changes as the District may have deemed necessary and has so notified the District President.

b. A member congregation which translates, revises, or amends its constitution or bylaws or adopts a new constitution and/or bylaws, shall, as a condition to continued eligibility as a member of the District and Synod, submit such translation, revision, amendment, or new constitution and/or bylaws to the District President, who shall refer such to the District Commission on Congregational Constitutions and Bylaws for review to ascertain that the provisions are in harmony with Holy Scripture, the Confessions, and the teachings and practices of the District and Synod. Upon advice of the District Commission on Congregational Constitutions and Bylaws and recommendation by the District President, the District Board of Directors shall determine if the changes are acceptable to the District and Synod. Upon favorable action by the District Board of Directors, the congregation shall be notified that the changes are acceptable to the District and Synod and that the congregation is entitled to continue to function as a member of the Synod in good standing under the new or changed constitution or bylaws. Such action by the District Board of Directors shall be reported to the next convention of the District.

c. It shall be the policy of the District as it is of the Synod

1. To decline membership to congregations whose constitutions deny membership or other congregational privileges to any Christian because of race or ethnic origin;

2. To encourage such applying congregations to bring their constitutions and practices into harmony with the Holy Scriptures, the Lutheran Confessions, and the teachings and practices of the synod so their applications might receive favorable action.

B. DISTRICT CONVENTIONS

1.13 Rules of Order

The conventions of the District shall be governed by the bylaws adopted by the Synod for its conventions, insofar as these may be applicable. The District may adopt any other

regulations, provided these are not contrary to the constitution and bylaws of the Synod. The President of the District shall conduct the sessions according to accepted parliamentary rules and shall so arrange the schedule of business that the sessions do not extend beyond six business days.

1.15 Time and Authority of Convention

a. The District shall meet in convention during February in the year immediately preceding the general convention of the Synod. If a time other than February seems advisable or necessary, the Board of Directors has the authority to make such a change.

b. The convention of the District shall be the District's chief legislative assembly. It shall establish policies, programs, and procedures to carry on the District's work.

1.17 Convention Service

a. The convention shall open with a divine service, normally including the celebration of Holy Communion.

b. The President of the Synod or his representative shall deliver the sermon.

1.19 Convention Essays and Reports

a. At least one theological essay shall be presented at the District convention. The essayist(s) and the subject of the essay(s) shall be selected by the District President.

b. The President of the District, as well as other officers of the District, shall render a report of their respective activities since the previous convention.

c. The President of the Synod or his representative shall report on the condition and affairs of the Synod.

1.21 Certification of Voting Delegates

The certification of voting pastoral and lay delegates to a district convention shall be done in accordance with the bylaws of the Synod. If a pastor serves two or more congregations, these shall be regarded as one parish and shall be entitled to only one lay vote. At least four months prior to the convention by a date specified by the district board of directors, each congregation should forward the names and addresses of its lay delegate and alternate lay delegate and its pastoral voting delegate to the District Secretary on the registration form provided by the district. This procedure shall constitute certification. For lay delegates to be considered for floor committees, they must have been registered by the date specified by the board of directors. Any changes or late registrations must be properly certified and handled through the office of the District Secretary. Voting delegates may also be certified at the convention by bringing the proper registration form signed by two officers of the congregation. Delegates not officially certified will not be entitled to vote.

1.22 Eligibility for Floor Committees

All ordained and commissioned ministers who are members of the district and all lay delegates registered by the deadline determined by the board of directors will be eligible to serve on floor committees for the convention. The district president shall appoint floor committees consisting of lay delegates and ordained and commissioned members of the district.

1.23 Attendance of Delegates

All duly elected delegates and all nonvoting individual members, unless officially excused, shall attend all sessions of the convention regularly until the close of the convention.

1.24 Advisory Representatives

Lay members of the district boards, not serving as voting delegates of congregations, may attend the convention as advisory representatives, entitled to voice at the convention but not vote.

1.25 Convention Arrangements and Procedures

a. The Board of Directors shall have the responsibility for convention arrangements. The convention shall be governed by the bylaws adopted by the Synod for its conventions, insofar as these may be applicable.

b. The District President, upon approval of the Board of Directors, shall inform the members of the District at least six months prior to the opening of the convention of procedures to be followed in submitting reports and overtures to the convention. Appointed floor committees shall propose resolutions to be presented to the convention and distribute these resolutions two weeks prior to the convention to all delegates by posting them on the district website. Printed copies must be made available to those who request them .

c. The President of the District shall conduct the sessions of the convention according to accepted parliamentary rules.

d. The President of the District shall inform the delegates in advance of the order of business for each day's sessions. Brief daily minutes of the sessions shall be presented by the Secretary of the District.

e. The Chairman of the District Commission of Communications, or his/her authorized representative, shall communicate the activities of the convention to the public.

f. The official proceedings of the District convention shall be distributed to all delegates (voting and advisory) and to all members of the District boards and commissions. The cost shall be paid by the District.

g. The place of the next convention of the District and the host congregation shall be determined by the Board of Directors, unless the convention itself has acted.

h. Travel and housing expenses of the voting and advisory delegates are to be borne by the congregation in which they hold membership. The District will bear the expenses of all District officers required to attend the convention and of the convention essayist. All others are responsible for paying their own expenses. The District President shall have the authority to determine exceptions. Each congregation shall be assessed a fee to cover general convention expenses.

i. Congregations shall not require their delegates to vote in accordance with specific instructions, but every delegate shall be permitted to vote according to his/her own convictions.

j. The delegates representing the District at synodical conventions shall be reimbursed for expenses as approved by the Board of Directors.

1.27 District Convention Overtures

Overtures to a convention of the District may be submitted only by a member congregation of the District, an official District conference of ordained and/or commissioned ministers, a board or commission of the District listed in Bylaw 2.05, a committee established by a prior convention, or a forum of a Circuit within the District.

C. CIRCUIT ORGANIZATION

1.31 Structure of Circuits

a. The District consists of Visitation and Electoral Circuits created in accordance with

the Bylaws of the Synod.

b. The Visitation Circuit is the primary grouping of congregations within the District structure. It serves as a channel of communication and action:

1. from individuals or congregations to the District;
2. from the District to congregations or individuals; and
3. to and from other Circuits and agencies.

c. Electoral Circuits

1. Electoral Circuits shall be formed as prescribed in the Bylaws of the Synod.
2. Electoral Circuits shall meet for the purpose of electing delegates to the conventions of the Synod as prescribed in the Bylaws of the Synod.

1.33 Structure of Circuit Forums

a. Each Visitation Circuit organizes a Circuit Forum consisting of one pastor and one lay member from ~~of~~ each congregation or dual parish as voting delegates. The congregations of a dual parish which do not send a voting delegate to the Circuit Forum are entitled to an advisory delegate. The Circuit may determine how many additional representatives a congregation may send. The Circuit Forum is encouraged to meet at least twice a year.

b. The Circuit Visitor will be the chairman of the circuit forum and principal officer of the Circuit, as prescribed by the Bylaws of the Synod. The Circuit Forum may elect any other officers or committees it deems advisable.

c. These officers and the Circuit Visitor will have the primary responsibility of preparing the agenda for the Circuit Forum and maintaining liaison between Circuit, District, and Synod.

1.35 Functions of Circuit Forums

The functions of the Circuit Forum shall be those described in the Bylaws of the Synod.

1.37 Responsibilities and Authority of Circuit Forums

Each Visitation Circuit Forum shall have the following responsibilities and authority:

a. Elect its own officers, establish its own working structure, and determine its own goals;

b. Elect representatives to District boards or committees when such representation is requested or authorized for each Circuit.

c. Initiate programs for mission and ministry in its area and equip individuals to participate therein;

d. Request inclusion of definite projects in the District budget and supervise the expenditure of any funds allocated to it in the District budget or by action of the District Board of Directors;

e. Gather and disburse funds, in consultation with the District Board of Directors, for specific projects not included in the District budget.

f. The Circuit Forum shall be qualified to submit overtures to Synod and District conventions.

g. Make suggestions for the triennial process of identifying priorities and goals for the national Synod.

h. Select the Circuit Visitor for ratification by the District Convention.

1.39 Circuit Convocations

a. The Circuit Convocation is a larger gathering of members from Circuit congregations.

b. The Circuits may hold convocations in the year following the Synodical convention, the purpose being to provide a setting in which congregational members may know of and celebrate the ministry pursued by each congregation, may review and discuss the work of the Circuit Forum, and may receive information on various phases of the work pursued through Districts and the Synod, its emphasis being on inspiration, education, and motivation.

II. DISTRICT ADMINISTRATION

A. OFFICERS AND BOARDS

2.01 District Expectations of Officers and Boards

The officers and boards of the District shall operate in accordance with the general purpose statement of the District and the specific purpose statement given for each board.

2.03 Officers

The officers of the District elected at convention sessions of the District are: A President, two Vice Presidents, a Secretary, a Treasurer, and a Circuit Visitor for each Circuit, as prescribed in the constitution and bylaws of Synod.

2.05 Boards

The boards, commissions, committees, and executives of the District shall be:

a. Elected by the convention of the District:
   - A Board of Directors
   - A Board of Circuit Visitors (Board of Spiritual Care and Supervision).
   - A Board of Missions
   - A Commission of Nominations and Elections
   - A Chairman of the Board of Missions

b. Appointed by the Board of Directors:
   - A Schools and General Executive
   - A Commission of Communications
   - An Office and Personnel Committee
   - Four District Reconcilers
   - A Finance and Fund Advisory Committee
   - Other Part-Time Staff

c. Appointed by the District President:
   - A Commission on Congregational Constitutions and Bylaws
   - A Commission on District Bylaws
   - All convention committees
   - Ad Hoc committees, which are to be ratified by the Board of Directors

2.07 Vacancies on District Boards or of Board Chairman

Unless otherwise specified in the Bylaws, in the event of the death, resignation, or permanent incapacity of a chairman or a member of a board, the Board of Directors shall appoint a successor for the unexpired term.

2.09 Term of Office

a. The term of office of all elected District officers shall be three years, of the members of all elected District boards three years, and of all District commissions and committees three years, unless these bylaws shall hereinafter specifically provide otherwise.

b. Installation for all elected personnel shall take place before the close of the convention and all officers and members of boards and commissions shall assume office as soon as possible after either election or appointment.

c. Following the election of a President in the convention which is held in February of the convention year, the new District President officially takes over at the close of the convention. However, for transition purposes, the incumbent District President will assist the new President in making the transition for a period of two months, longer if the new President and Board of Directors request it.

d. If the President of the District is not reelected to his office before he reaches the official retirement age or does not stand for reelection, he shall continue to receive his full salary up to six months while rendering transitional service. If the Schools and General Executive, following the District convention, is not reappointed to his position because of pending retirement or other reasons, he shall continue to receive his full salary up to six months while rendering transitional service. During this period, District officers shall assist them, if requested, in their efforts at finding another opportunity for service in the church. In the event of a resignation, they shall be continued at full salary for a minimum of three months. Any extension beyond these periods shall be at the discretion of the District Board of Directors.

2.11 Successive Terms

a. The number of successive terms in office of the President and the Schools and General Executive shall be without limitation.

b. All other elected or appointed District officers and members of District boards shall be ineligible for reelection or reappointment to the same board after serving a total of two complete successive terms. They may become eligible again for election or appointment to the same office or board after an interval of three or more years.

2.13 Holding Office

No one, either in the Synod or in the District, or between the Synod and the District, shall hold more than one elective office simultaneously, or more than two offices although one or both be appointive unless otherwise specified by Synod or District Bylaws.

2.15 Disclosure of Conflict of Interest

The Bylaws of the Synodical Handbook pertaining to conflict of interest shall also be followed by the District.

2.17 Full Financial Disclosure

The Bylaws of the Synodical Handbook pertaining to full financial disclosure shall also be followed by the District.

B. THE PRESIDENT OF THE DISTRICT

2.19 Duties

The President of the District shall:

a. Serve as chief executive of the District and as such be an advisory member of any and all boards and commissions of the District, except those on which the bylaws of the district indicate that he is a voting member, and be welcome at all meetings and auxiliaries or

affiliated groups within the District;

b. See that the spiritual purposes of the District are understood and implemented on all levels of administration and by all elected and appointed officers of the District;

c. Supervise the doctrine, the life, and the official administration on the part of the ordained and commissioned ministers of the District and inquire into the prevailing religious conditions of the congregations of the District. As often as possible, he shall attend the conferences of ordained and commissioned ministers held in the District, when deemed advisable make suggestions for conference essays, advise the congregations of the District as to the calling of ordained and commissioned ministers, give counsel when requested, and reply to inquiries. The President may call upon the Vice Presidents and the Circuit Visitors to assist him in this task. The suggestions of commissioned minister candidates may be largely delegated to the Schools and General Executive of the District;

d. See that the resolutions of the Synod that apply to District members and the resolutions of the District are carried out;

e. Arrange for an official visit or an investigation, even without formal request for it, when a controversy arises in a congregation or between two or more congregations in the District. He shall ask for a report on the case of both contesting parties in order that by such a report he may be enabled to have a clearer understanding of the real situation. If the District President authorizes anyone to represent him in such matters, his representative shall be accorded the same rights as the District President. In such a situation the District President may request one of the District / Synodical reconcilers to assist in achieving reconciliation;

f. Exercise executive authority when the affairs of the District demand it. If this becomes necessary in an emergency without a specific resolution of the District, the President will seek the advice of the Vice Presidents and may also consult the Circuit Visitors and/or the Board of Directors. Any member of the District shall have the right to appeal to the convention of the District from the President's action.

g. Consult regularly with the Vice Presidents and the Circuit Visitors of the District, call a meeting with them at least twice a year, and establish the agenda for those meetings to promote and maintain unity of doctrine and practice in all the congregations of the District;

h. Cooperate with the Synod’s elected or appointed person/persons responsible for stewardship and shall assist and advise local congregations in the development and promotion of an adequate stewardship program.

i. Conduct the meetings at the sessions of the District convention, give a report of his administration of District affairs, and strive to promote a Christian spirit during the proceedings of the convention itself;

j. Sign the official papers and documents in the name of the District;

k. Be responsible for maintaining the official roster of pastors and commissioned ministers of the Southern Illinois District in accordance with the Bylaws of the Synod.

l. In consultation with the District Commission of Communications, appoint the editor of the official District publication, which appointment shall be ratified by the District Board of Directors;

C. VICE PRESIDENTS OF THE DISTRICT

2.21 Duties

a. The Vice Presidents shall in the order in which they have been ranked perform the duties of the President in the event that the President's office is vacated or the President becomes incapacitated.

b. The Vice Presidents shall serve as members of the District Board of Directors.

c. The Vice Presidents shall act on behalf of the President as he directs.

2.23 Vacancy

A vacancy in any Vice Presidency shall be filled by advancing the lower ranking Vice President. The remaining vacancy shall then be filled by the President from the non-elected nominees according to the number of votes received at the convention, provided that such nominee was named on at least one-fifth of the ballots cast in the first balloting following the nominating ballot. If there are no such nominees, the Board of Directors shall fill the vacancy.

2.25 Term Limits

For the purpose of term limits the offices of first and second vice president shall be considered one office.

D. SECRETARY OF THE DISTRICT

2.27 Duties

The Secretary of the District shall:

a. Sign the official papers and documents of the District with the District President, as required;

b. Serve as consultant to the District convention committee, make proper credential forms available for each voting delegate both pastoral and lay, record the proceedings during the convention, officially notify every member of the District elected to office of his election, publish the proceedings of the convention, and arrange for distribution to all those authorized to receive copies;

c. Serve as secretary of the Board of Directors of the District;

d. Appoint an archivist for the District in consultation with the District President;

e. Carry out such other duties as may be specified in the Bylaws or assigned by the Board of Directors of the District.

2.29 Vacancy

In the event of the death, resignation, or permanent incapacity of the Secretary, the Board of Directors shall appoint a successor for the unexpired term.

E. TREASURER OF THE DISTRICT

2.31 Duties

The Treasurer of the District shall:

a. Be responsible for the receiving, counting, and depositing of all funds in the hands of the District boards, commissions, officers, and employees who by virtue of their office act as custodians or trustees of such funds;

b. Be responsible for accurate recording of District receipts and disbursements, budgeted and actual expenditures according to proper accounting procedures, and, as deemed advisable, shall suggest improved methods for consideration by the District Board of Directors, initiating any procedures as may from time to time be authorized or directed by the Board of Directors;

c. Be responsible for monthly remission of offerings for missions and church agencies and for prompt payment of salaries and bills authorized by the Board of Directors or chairmen of the various District boards;

d. Sign or review authorized signature of all checks for payment of bills, salaries, or other financial commitments or transactions for the District;

e. Work in close cooperation with the Schools and General Executive of the District in the following areas of financial administration: custody of the District's safety deposit box, signing of all checks and all notes, review of all investments of the District, Church Extension loans and real estate transactions of the District, and all financial reports;

f. Coordinate the flow of money from the treasury to the various boards of the District in such a way that an adequate balance is retained for the payment of salaries and other regularly recurring expenses;

g. Present a written, duplicated financial report at meetings of the Board of Directors;

h. Provide for all boards of the District a current record for their accrued disbursements and budget allocations;

i. Serve ex officio as the trust officer of the District and keep a correct file of all devises and bequests which directly or indirectly have been given to the District;

j. At any time submit all of his/her books and accounts for examination by authorized individuals as determined by the Board of Directors.

2.33 Vacancy

In the event of the death, resignation, or permanent incapacity of the Treasurer, the Board of Directors shall appoint a successor for the unexpired term.

F. THE CIRCUIT VISITORS

2.35 Duties

The Circuit Visitors shall perform all duties prescribed by the Bylaws of the Synod.

2.37 Circuit Visitor's Congregation

The congregation of a Circuit Visitor shall be visited by the District President or by one of the District Vice Presidents or by another Circuit Visitor designated by the District President.

2.39 Vacancy

In the event of the death, resignation, or permanent incapacity of the Circuit Visitor, the District President is authorized to appoint a successor for the unexpired term.

G. THE BOARD OF DIRECTORS

2.41 Membership

The voting membership of the Board of Directors shall be constituted as follows: The President of the District, the Vice Presidents of the District, the Secretary of the District, the Treasurer of the District, eight laymen, the chairman of the Board of Missions, one Circuit Visitor, and three commissioned ministers. (Therefore, the Board of Directors is composed of nine lay members and nine professional church worker members.) The Schools and General Executive of the District shall serve as an advisory member. Other staff shall serve as advisory members as determined by the Board of Directors.

2.43 Officers of the Board of Directors

The President of the District shall normally be the chairman of the Board of Directors. The Board shall elect its own vice chairman and such other officers of the Board as may be necessary. Should the President prefer not to be chairman of the Board, the Board will then elect a chairman also.

2.45 Meetings

The Board of Directors shall determine its own schedule of meetings but shall meet not fewer than four times a year. A majority of the voting board members shall constitute a quorum.

2.47 Duties

The Board of Directors shall function as the executive administrative body of the District between conventions, acting in behalf of the District, and such actions shall be subject, if challenged, to ratification by the convention. The Board of Directors shall:

a. Provide for the coordination of the policies and programs of the District, communicating them to all the members of the congregations of the District, and supervising and evaluating the implementation of the same;

b. Review any policy or program of any board, commission, or committee of the District and make recommendations concerning the same;

c. Appoint a Schools and General Executive of the District, define his duties, and determine his compensation;

d. Appoint an Office and Personnel Committee.

e. Provide support personnel to assist the President, the Schools and General Executive, and other District officers in need of such assistance and determine appropriate compensation

f. Extend calls and/or make appointments to specialized ministries established by the District after consulting with the board, if any, that will be directly affected by said call or appointment;

g. Engage legal counsel and other professional or technical personnel deemed necessary or advisable to carry out District policies or programs;

h. Develop policies and practices for careful receiving, safe deposit, recording and reporting of all funds, monthly remission of offerings designated for the Synod, and for various church agencies and institutions, and for proper operation of District offices;

i. The treasurer, one commissioned or ordained minister from the Board of Directors, and three of the at large lay members of Board of Directors shall be appointed by the Board as a finance committee to develop the District budget and monitor the financial situation of the District.

j. Set the annual budget for the District;

k. Acquire bonding for all District personnel who handle District funds;

l. Engage the Synod's auditing department or a professional certified audit accounting firm to make the annual audit;

m. Make decisions, if necessary, in regard to economizing measures and reallocation of District funds;

n. Review annually during budget preparation the salaries and fringe benefits of all salaried personnel of the District;

o. Set policies regarding subsidy to congregations and to special ministries in the District;

p. Establish the salaries of District and subsidized ministries personnel upon recommendation from the Office and Personnel Committee or from appropriate District boards concerned about such personnel;

q. Broad general guidelines and policies for salary standards, both for District personnel and congregational personnel, may be established by the District convention. On the basis of these, the Board of Directors will establish suggested salary schedules for pastors, commissioned ministers, and lay ministers; and assist congregations in reference to

salaries for church secretaries, custodians, organists, and other salaried personnel of congregations, after receiving suggestions from District boards related to respective personnel.

r. Coordinate all fund-raising efforts within the District that involve more than one congregation, also those conducted by Synodical auxiliaries and by agencies and institutions within the Synod;

s. Maintain an awareness of both the immediate and long term direction in the mission and ministry of the District

2.49 Vacancy

The Board of Directors shall fill vacancies in its membership not otherwise provided for in the bylaws by appointment.

I. THE SCHOOLS AND GENERAL EXECUTIVE

2.53 Duties

a. In his relation to the District President, the Schools and General Executive shall:

1. Work in close cooperation with and under the general supervision of the District President;

2. Communicate regularly with the President on his various activities as well as on problems and potentialities in the District;

3. Suggest lists of teacher candidates and other commissioned minister candidates to congregations of the District by authorization of the District President.

b. In his relation to the District Board of Directors and other District Boards and Commissions, the Schools and General Executive:

1. Shall be a resource person to the boards and commissions of the District as requested.

2. May attend Synodical staff meetings, conferences, and workshops as deemed beneficial to the District.

3. Shall report regularly to the Board of Directors meetings.

c. In relation to District finances and fiscal policy, the Schools and General Executive shall:

1. Serve, together with the Treasurer, as custodian of the District's safety deposit box;

2. At the request of the Treasurer of the District supervise the work of the bookkeeper and oversee the day to day financial operations of the District.

3. Work with the Finance Committee of the Board of Directors in developing and monitoring the District budget.

4. Serve as Business manager of the District

d. As Business manager of the District, the Schools and General Executive shall:

1. Take charge of the District Office and be directly responsible for the direction and supervision of all support personnel, full time and part time, with the exception of the District President's personal secretary;

2. Delineate carefully in writing the duties and responsibilities of all office personnel;

3. Present an annual list of office personnel needs for approval in connection with the preparation of the budget;

4. Present any additional personnel to be engaged during the year to the Office and Personnel Committee for recommendation to the Board of Directors for approval.

5. Supervise the physical maintenance of the District Office and the maintenance personnel; (Subject to the approval of the Board of Directors, the Schools and General Executive may select a property manager and delegate a portion of these duties to him.)

6. Secure bids for major purchases or repair of equipment;

7. Receive all mail appropriate to this position and distribute to personnel under his supervision;

e. In his relations to the Archivist, the Schools and General Executive shall work in close harmony with the Archivist in providing adequate archival facilities.

2.55 Term of Office

The period of appointment to the office of Schools and General Executive is normally for three years, coinciding with the term of office of the District President. Each appointment or reappointment of the Schools and General Executive shall be effected within six months after the election or reelection of the District President, subject to the approval of the District President.

2.57 Vacancy

In the event of the death, resignation, or permanent incapacity of the Schools and General Executive, the Board of Directors shall appoint and/or call a successor, subject to the approval of the District President.

J. PART-TIME STAFF

2.63 District Archivist Duties

The archivist of the District shall:

1. Encourage congregations to transfer significant historical records to the Concordia Historical Institute for permanent keeping, especially if a congregation disbands;

2. Serve as the person to deposit, file, and index papers, manuscripts, and historical material of interest and service to the District;

3. Develop an archive for the District which includes constitutions, pictures of historical interest, and informative documents;

4. Serve as a resource of historical information for congregations and committees of the District, especially on the occasion of anniversaries.

K. NOMINATION AND ELECTION OF OFFICERS AND BOARDS

2.71 Commission of Nominations and Elections

A Commission of Nominations and Elections shall consist of one member representing each circuit of the District. It shall be elected by the District convention. Half the circuits shall elect a pastor from their circuit and the other half of the circuits shall elect a layman from their circuit. In the event that there are an odd number of circuits, the extra member shall be a layman. The Board of Directors shall establish a system of rotation, designating which kinds of representatives (pastors or laymen) are to be elected from each circuit to the Commission of Nominations and Elections. In addition two commissioned ministers from the District shall be elected by the convention to serve on this Commission. Any qualified member of a District congregation, regardless of how many offices he/she holds, may serve on this commission.

The District President and Schools and General Executive shall also serve as advisors on this committee. The committee shall select its own chairman and secretary.

2.72 Vacancies on the Commission of Nominations and Elections

Vacancies on the Commission of Nominations and Elections shall be filled by the board of directors of the district.

2.73 Notification and Solicitation

a. The names and addresses of the members of the Commission of Nominations and Elections shall be published and a copy of this list mailed to all congregations of the District at least six months prior to the first day of the convention by the Secretary of the District.

b. The congregations, individual members, and laypersons of the congregations of the District shall be invited to submit to the Commission of Nominations and Elections names of suitable candidates for District offices and boards. Names shall be submitted at least four months prior to the opening of the Convention. Qualifications and consent to serve must accompany the names.

2.75 Nomination Process

a. The Commission of Nominations and Elections at its first meeting shall elect a chairman and a secretary.

b. The commission shall inform itself as to the offices and boards to be elected, the structure of each office and board as to ordained minister or commissioned minister or layman, and the duties and requirements of each position to be filled, and thereby be guided in its selection of nominees.

c. The commission shall report a slate of candidates for Circuit Visitor in accordance with the Bylaws of the Synod.

d. The commission shall nominate candidates for all elective offices, boards, and commissions, except President, Vice Presidents, and Circuit Visitors.

e. By December 1, the commission shall contact the people submitted by congregations, individual members, and laypersons of the congregations of the District as candidates and confirm their qualifications and consent to serve.

f. The commission shall nominate two people for each office to be filled from the list of candidates submitted by the congregations, individual members, and laypersons of the congregations of the District.

g. If this is not possible and if any office or board is still lacking candidates, the commission shall on its own seek further candidates so there are two nominees for each position on the ballot.

h. The commission's completed list of nominees shall be included in the convention workbook distributed to the delegates at least six weeks before the convention.

i. The commission shall present the list of nominees to the convention at the earliest possible time and thereupon ask for nominations from the floor. Any delegate making a nomination from the floor shall have secured prior written consent of the candidate whom he/she nominates. Each floor nomination shall be voted on individually.

j. A majority of all votes cast shall be required for election to all elective offices and board positions.

2.77 Nomination and Election of the President of the District

a. Each voting congregation shall be entitled to nominate from the clergy roster of the Synod, preferably from within the District, two clergymen as candidates for President.

b. Candidates for the office of President shall be the five clergymen receiving the

highest number of nominations, provided they have received more than one nominating vote.

c. The convention shall have the right to alter the slate by amendment.

d. Each voting delegate shall be entitled to vote for one of the candidates for President. The candidate receiving a majority of the votes cast shall be declared elected.

1. If no candidate receives a majority of the votes cast, the four candidates receiving highest number of votes shall be retained on the ballot, and another vote shall be taken.

2. Thereafter, the candidate receiving the smallest number of votes shall be eliminated on each subsequent ballot until one candidate receives a majority of the votes cast.

2.79 Nomination and Election of Vice Presidents of the District

a. There shall be two Vice Presidents of the District.

b. Nominations for Vice Presidents shall be by direct nominating ballot. Each voting delegate shall be entitled to place in nomination as many persons as there are Vice Presidents to be elected.

c. The persons receiving the greatest number of nominations shall be the candidates in the election for Vice Presidents, the number of candidates to be three times the number of offices to be filled.

d. If any person or persons receive as many nominations as equal or exceed 75 percent of the delegates making nominations, he or they shall be declared elected. Whenever more than one Vice President is elected in this manner, the order of their election shall be determined by the number of nominations each received, priority being given in each case to the candidate receiving the greater number of nominations. No more candidates shall be elected in this manner than there are offices to be filled.

e. In the election of the Vice Presidents, each voting delegate shall be entitled to vote for as many candidates as there are offices to be filled. A candidate whose total vote equals or exceeds a majority of the number of delegates voting shall be declared elected. If more candidates receive a majority than there are offices to be filled, those receiving the greatest number of votes shall be declared elected. If not all offices are filled in such voting, the candidate or candidates receiving the least number of votes shall be eliminated so that two candidates remain for each office to be filled. Another vote shall then be taken. This procedure shall be followed until all the offices have been filled.

2.81 Other District Officers

Next in order of election shall be the election of the Secretary of the District, the Treasurer, the Circuit Visitors, remaining positions on the Board of Directors, and members of the boards and chairmen of boards. Election shall be by majority vote.

2.83 Nomination and Election of Circuit Visitors

Circuit Visitors will be selected according to the procedure prescribed in the Bylaws of the Synod.

L. COMMISSION ON CONGREGATION CONSTITUTIONS AND BYLAWS

2.87 Membership

a. The Commission on Congregation Constitutions and Bylaws shall consist of four voting members. The President, in consultation with the Vice Presidents, shall appoint one ordained minister, one commissioned minister, and one layman for a three-year term, with no limitation to the number of terms they may be reappointed.

b. The Secretary of the District shall serve as the fourth voting member of the Commission.

2.89 Functions

The function of the Commission on Congregation Constitutions and Bylaws is described in Bylaw 1.09.

M. COMMISSION ON DISTRICT BYLAWS

2.91 Membership

a. The Commission on District Bylaws shall consist of four voting members. The President, in consultation with the Vice Presidents, shall appoint one ordained minister, one commissioned minister, and one layman for a three-year term, with no limitation to the number of terms they may be reappointed.

b. The Secretary of the District shall serve as the fourth member and chairman of the Commission.

2.93 Functions

a. Supply interpretations of the bylaws of the District upon request by an officer or member of the District;

b. Review the bylaws of the District before each convention to see if all stipulations are still applicable and suggest appropriate changes;

c. Bring the bylaws of the District up to date if any amendments are resolved upon at the District convention.

d. The bylaws and regulations of the District and any subsequent change therein shall be submitted to the Commission on Constitutional Matters of the Synod in advance for review and prior approval.

N. THE COMMISSION OF COMMUNICATIONS

2.97 Membership

The Commission of Communications shall consist of at least four members appointed by the Board of Directors. There shall be at least one ordained minister, at least one commissioned minister, and at least two lay members on the Commission. The commission will elect its own chairman, and is responsible to the Board of Directors.

2.99 Purpose

The purpose of this commission is to:

a. Provide for the publication and distribution of "Today's Business" at the District convention;

b. Assist the district office in providing information by various means, including but not limited to the district website, e-publications and through the use of social media.

c. Promote subscriptions to the *Lutheran Witness* in all congregations of the District.

d. The commission shall develop and submit its annual budget request at the time designated by the finance committee of the Board of Directors.

2.101 Meetings

The Commission may meet as often as it deems necessary to accomplish its purpose.

O. The Finance and Fund Advisory Committee

2.103 Membership

a. The membership of the Finance and Fund Advisory Committee shall be one ordained or commissioned minister from the Board of Directors, three additional at large members of the Board of Directors, one ordained or commissioned minister from the District (not on the Board of Directors) and one at large lay member of a District congregation (not on the Board of Directors). These members shall be appointed by the Board of Directors. The District Treasurer is also a voting member of the Committee. The District President and Schools and General Executive shall be advisory members of this Committee. The Committee shall select its own chairman.

b. In case of resignation, transfer, or incapacity, the Board of Directors shall fill the unexpired term by appointment.

c. The committee shall be responsible to the Board of Directors.

2.105 Purposes

The purposes of this committee are to:

a. Develop a proposed annual budget to present to the Board of Directors.
b. Monitor the financial situation of the District.
c. Manage the Endowment Fund of the District in accordance with the written Endowment Fund Guidelines approved by the Board of Directors
d. At least annually, make recommendations to the Board of Directors regarding distribution of the income and/or principal of the Endowment Fund. The Committee may solicit input from District Boards and Committees before making their recommendations. The distribution of the income and/or principal from unrestricted gifts shall be determined by the Board of Directors.
e. When gifts or bequests are made with restrictions, special terms or conditions or containing limitations or directions as to the investment or use of the substance of the gift, or the use of accumulation of the income; make a recommendation to the Board of Directors regarding the acceptability of that gift or bequest. The decision to accept such gift shall be made by the Board of Directors.
f. At least annually, make recommendations to the Board of Directors concerning the assets of the Endowment Funds to be invested as the Board of Directors determines.

2.107 Meetings

The Finance and Fund Advisory Committee shall meet at least quarterly.

III. ORDAINED AND COMMISSIONED MINISTERS

3.01 Eligible Ordained and Commissioned Ministers

a. Congregations that are members of the Synod, in conformity with the Bylaws of the Synod, shall call and be served only by ordained ministers who have been admitted to their ministries in accordance with the rules and regulations set forth in the Synodical Bylaws and have thereby become members of the Synod.

b. Congregations that are members of the Synod, in conformity with the Bylaws of the Synod, shall call only commissioned ministers who have been admitted to their ministries in accordance with the rules and regulations set forth in these Bylaws and have thereby become members of the Synod.

c. Congregations which violate these requirements and persist in such violation shall after due admonition forfeit their membership in the Synod.

3.03 Developing Call Lists

Congregations, institutions, and agencies intending to call a pastor, or commissioned minister should seek the advice of the District President. The District President may delegate the responsibility for commissioned minister call lists to the Schools and General Executive of the District.

3.05 Transfers

An ordained or commissioned minister accepting a call into another District shall immediately report such decision to the District President and ask for a transfer of membership. The District President shall forward such transfer to the President of the sister District.

3.07 Placement and/or Removal From Rosters

Subject to the provisions of the bylaws of the Synod, the District President shall be responsible for the initial placement of the names of all pastors or commissioned ministers on the respective rosters of the Synod and shall also be responsible for their removal when that becomes necessary.

IV. DISPUTE RESOLUTION

4.01 Dispute Resolution

The process of Dispute Resolution for the District is that specified in the Bylaws of the Synod.

V. THE BOARD OF SPIRITUAL CARE AND SUPERVISION

5.01 Membership

a. The Board of Spiritual Care and Supervision shall consist of the President, the Vice Presidents, and the Circuit Visitors of the District. The Schools and General Executive may attend the meetings of this board as an advisory member.

5.03 Purpose

a. The purpose of this board is to assist the President of the District in the growth, care, and supervision of the congregations and professional church workers of the District as specified in the Bylaws of the Synod.

b. To accomplish its purpose the board may adopt any goals, policies, and programs it deems necessary.

c. The board shall develop and submit its annual budget request at the time designated by the finance committee of the Board of Directors.

5.05 Meetings

The Board will meet at least four times a year.

VI. THE BOARD OF MISSIONS

6.01 Membership

The Board of Missions shall consist of eight members. Three members of the board shall be ordained ministers, one member of the board shall be a commissioned minister, and four members of the board shall be laity. One of the three ordained ministers shall be elected chairman by the District Convention. As chairman he shall be a member of the Board of

Directors.

6.03 Purpose

a. The purpose of this board is to work on behalf of the congregations of the District as it plans, supervises, and administers the mission work done jointly by the District's congregations in partnership with one another. This work may include but is not limited to such areas of ministry as: campus ministry, prison ministry, studying areas for future mission work, establishing and supporting new mission congregations, supporting strategic existing congregations, and mission education projects.

b. To accomplish its purpose the board may adopt any goals, policies, procedures, and guidelines it deems necessary. These are subject to the approval of the Board of Directors.

c. Should it desire to do so, the board may also form various sub committees, task forces to focus on specific areas or issues, or assign specific members of the board to concentrate on a designated area.

d. The board shall develop and submit its annual budget request at the time designated by the finance committee of the Board of Directors.

e. The board shall provide for such domestic ministries that especially serve congregations and schools to be carried out through the district.

6.07 Meetings

The Board will meet at least four times a year.

VII. OFFICE AND PERSONNEL COMMITTEE

7.01 Membership

The Office and Personnel Committee of the Southern Illinois District shall consist of three members, one ordained minister, one commissioned minister, and one lay person. It receives its authority and direction from the Board of Directors and is accountable to it. The ordained minister and the lay person of the Committee shall be appointed from members of the Southern Illinois District Board of Directors. The ordained minister member shall be one of the Vice Presidents of the District. The commissioned minister member of the Committee shall be appointed from outside the membership of the Southern Illinois District Board of Directors. The District President and Schools and General Executive are advisory members of the Committee.

7.03 Purpose

a. The Office and Personnel Committee shall have overall responsibility for recommending policy and reporting actions and expenditures related to the District office building and its personnel. Day-by-day administration will be carried out by the executive staff as stated in the Bylaws. The Committee's task is to assist and support the staff in carrying out their work efficiently and effectively.

b. To accomplish these purposes the committee shall make recommendations to the Board of Directors in the following areas.

1. The purchase, lease, or disposal of office equipment over $1,000 in value;
2. Any repairs and improvements above $1,000. Emergency and other expenditures within the budget under $1,000 may be implemented by the executive staff and reported through this Committee;
3. The location, maintenance and renovation of the District office;
4. The establishment, revision, and implementation of personnel policies for all

District office staff;

5. The appointment or reappointment of the District's full-time Schools and General Executive in keeping with the bylaws of the District. To that end, the Committee shall arrange, as needed, consultations with the District President and Schools and General Executive for the purpose of evaluation and support. It shall also review the performance of executive staff, and make recommendations to the Board of Directors as needed;

6. The personnel needs of the District Office so that the ministry of service to the parishes of the District is implemented as needed;

7. The establishment of policies and procedures within the District Office that provide for the most efficient use of District funds;

8. The employment of secretaries, custodians, lawn maintenance worker, etc., for the ongoing operation of the District Office;

9. The District salary guidelines:

a. To recommend percentage increases based on the rate of inflation to the base pay of the District guidelines;

b. To implement and apply the guidelines to the District Office personnel;

c. To request appointment of a special committee to study overall revisions of the guidelines when deemed necessary.

VIII. LUTHERAN CHURCH EXTENSION FUND

8.01 The District is a member of The Lutheran Church Extension Fund--Missouri Synod, and will participate according to the Bylaws of the Synod and the Lutheran Church Extension Fund--Missouri Synod.

IX. ENDOWMENT FUNDS

9.01 The District shall have special funds designated as Endowment Funds. They shall be funds of the District.

9.03 The purpose of the Endowment Funds is to receive gifts and bequests and to use them for the mission and ministry of the Southern Illinois District and The Lutheran Church--Missouri Synod, including, but not limited to, its seminaries, colleges, institutions or agencies.

9.05 The Endowment Funds shall be managed by the Finance and Fund Advisory Committeeas described earlier in these Bylaws.

9.07 The Southern Illinois District Endowment Funds shall continue in existence and be used as hereinabove provided, unless earlier revoked, so long as the Southern Illinois District shall continue to exist. If the Southern Illinois District should cease to exist, then the assets constituting the Endowment Funds shall become the property of a successor district or, if no successor district, then it shall become the property of The Lutheran Church--Missouri Synod Foundation (except that any and all properties held by the Fund with special conditions, restrictions or limitations shall continue to be subject to the reasonable conditions, restrictions or limitations upon which such property are held.) If the Southern Illinois District should cease to exist, it shall execute the necessary documents to effect the transfer of all applicable

property of the Endowment Funds to a successor district or, if no successor district, then to The Lutheran Church--Missouri Synod Foundation.

X. AUXILIARY ORGANIZATIONS AND OTHER ORGANIZATIONS

10.01 Names

There are two auxiliary organizations officially recognized as such by The Lutheran Church--Missouri Synod: The Lutheran Laymen's League and The Lutheran Women's Missionary League.

10.03 Service to District

a. These auxiliary organizations are to cooperate closely with the boards of the District;

b. All official and non-official organizations are to be involved in District activities to the extent that they are invited by a District board or commission or by resolution of the District in convention;

c. The various boards of the District shall involve officers and members of these official and non-official organizations as advantageously as possible in their program promotion and operation.

XI. AMENDMENTS TO BYLAWS

11.01 Action Necessary to Amend the Bylaws

Amendments to the bylaws may be made provided they are:

a. Not contrary to the Synod's Constitution and Bylaws;

b. Submitted to the Commission on District Bylaws for clearance prior to presentation to the convention;

c. Approved by Synod's Commission on Constitutional Matters prior to the convention;

d. Specified as bylaw amendments and considered by a convention floor committee;

e. Presented in writing to a convention of the District;

f. Adopted by the affirmative vote of a majority of the delegates present and voting.

g. Any modification to proposed bylaws, having received prior approval from the Synod’s Commission on Constitutional Matters, which are made at a district convention by amendment, only becomes effective in accordance with the procedures described in the Bylaws of the Synod.

11.02 Amendments to the District bylaws required because of an action of the Synod in convention

a. When bylaws or resolutions adopted by the Synod in convention require changes in the district bylaws in order to bring the district bylaws into conformity with the mandates of the Synod, these changes may be adopted by the district board of directors according to the following procedure.

b. The changes in wording shall be developed by the district secretary with the assistance of the Commission on District Bylaws, submitted for approval to Synod’s Commission on Constitutional Matters, and, following approval, to the District Board of Directors for vote.

c. These mandated changes shall be incorporated into the current District Bylaws when adopted by a two-thirds vote of the board of directors.